

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, April 26, 2017 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Shirley Kitchen, Mary Reak, Eugene Wurtz

Excused: Ken Neumann

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Mary Reak to approve the agenda. The motion was seconded by Shirley Kitchen. Motion carried.

Motion was made by Shirley Kitchen and seconded by Eugene Wurtz to dispense the reading of the March 22, 2017, minutes and approve them as presented. Motion carried.

Public Forum- none

Communications- Thank you note from Earl Anderson Family

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Mary Reak to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The board reviewed Dodge 6 check number 17797. A Motion was made Mary Reak and seconded by Shirley Kitchen to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period April 2017.

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|------------|-------|------------|-------|------------|-------|----------|-------|
| Theresa | 12-12 | Burnett | 12-12 | Iron Ridge | 8-8 | Waupun | 48-45 |
| Ashippun | 12-12 | Lowell | 12-12 | Juneau | 15-13 | Oak Gove | 24-23 |
| Reeseville | 14-14 | Hustisford | 14-13 | Beaver Dam | 17-12 | | |

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 125 + 0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Apartment Remodel & Regular Maintenance. Discussed Old Ashippun drainage.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report

Management-Will develop updated smoking policy to reflect HUD Changes. Jamie reported on WICARH Training. Busy month of reporting responded to HOME file and site visit, submitted annual HOME reporting. Regular quarterly reporting and Rural Development OGLLC triennial file review and visit.

Old Business:

- A. CD investment rates for Oak Grove Reserve Accounts- tabled

New Business:

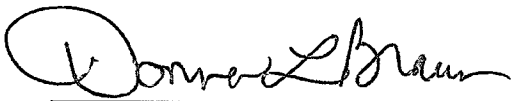
- A. Vehicle Policy-discussion held
- B. A motion was made by Shirley Kitchen to approve the Housing Authority policies to address Segregation of Duties as described in the Internal Control Procedures document and regarding financial statements audit finding. The motion was seconded by Mary Reak. Motion carried.

The next meeting of the Dodge County Housing Authority is scheduled May 24, 2017 at 8:30a.m.

A motion was made by Mary Reak to adjourn. The motion was seconded by Shirley Kitchen. Motion carried.

Meeting adjourned at 9:48 a.m.


Glenn Stousland, Chairperson


Donna Braun, Executive Director